

Guide to Using the Article Template

Ensuring formal consistency in academic writing is crucial not only for enhancing the readability of the text but also for presenting a professional appearance. In this regard, the present guide outlines in detail the types of headings to be used in article writing for our journal, along with their style specifications. In the template, the main title, section headings, and first, second and third-level subheadings have been formatted using custom styles that define font size, font characteristics, alignment, line spacing, and spacing before and after the headings. This guide also includes visual explanations of how to apply these styles. These arrangements aim to help authors structure their work in a more organized, clear, and academically appropriate manner. Information regarding heading styles is presented in Table 1 below:

Table 1

Title Styles

Title	Style Features	Example
Article Title	12-point, bold, initial capitalization, centered, 1.15 line spacing, 6 pt before and after	Artificial Intelligence Applications in Language Teaching
Main Section Headings	11-point, bold, initial capitalization, left-aligned, single-spaced before and after 6 pt, unnumbered	Conclusion, Discussion, and Recommendations
First level subheadings	11-point, bold, only the first word is capitalized, left-aligned, single-spaced before and after 6 pt, unnumbered	Research model
Second level subheadings	11-point, bold and italic, only the first word is capitalized, left-aligned, single-spaced before and after 6 pt, unnumbered	<i>Instructor comments</i>
Third level subheadings	11-point, italic, only the first letter is capitalized, left-aligned, single-spaced before and after 6 pt, unnumbered	<i>Syrian students</i>

Note: No more than 3 levels of subheading are allowed.

1. Custom styles compatible with the template have been created in the “Home” tab. Click the article title style to automatically format the article title.

Figure 1

Styles



2. To type the “Article Title” in the appropriate font, the “Article Title” style must be selected. The same procedure must be followed for the article's English title.

Figure 2

English Article Title Custom Style

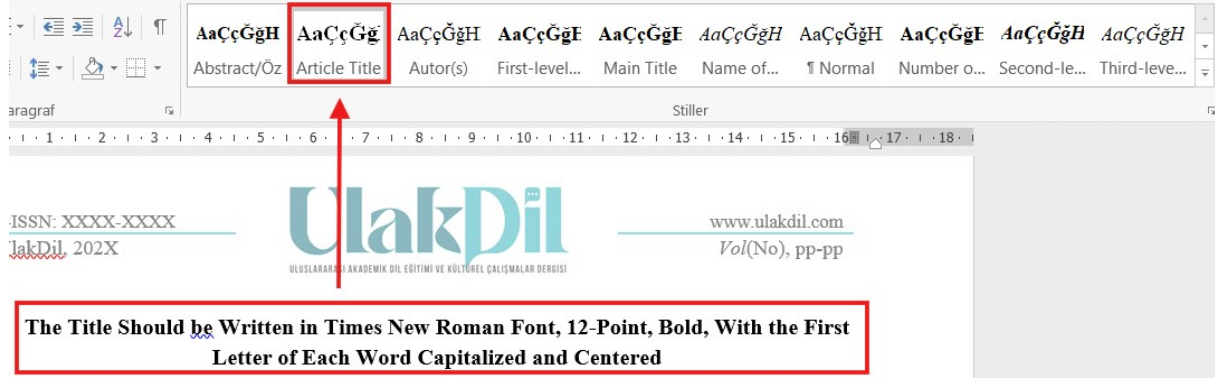


Figure 3

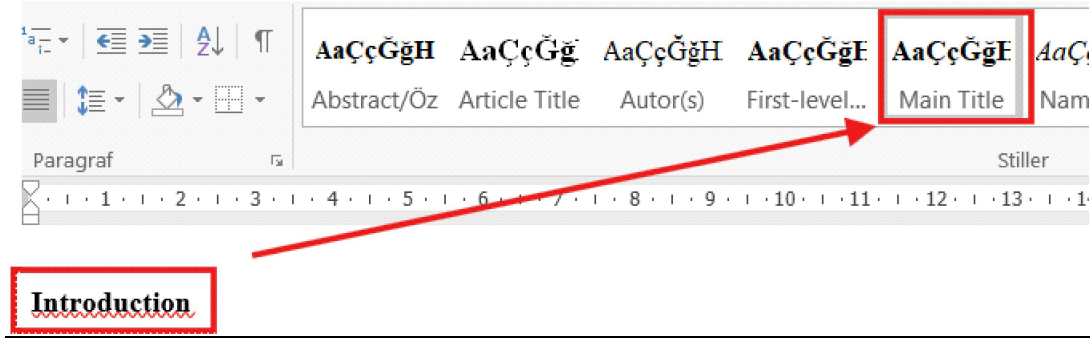
Turkish Article Title Custom Style



3. The special style “main title” should be used for main section headings such as introduction, method, and findings.

Figure 4

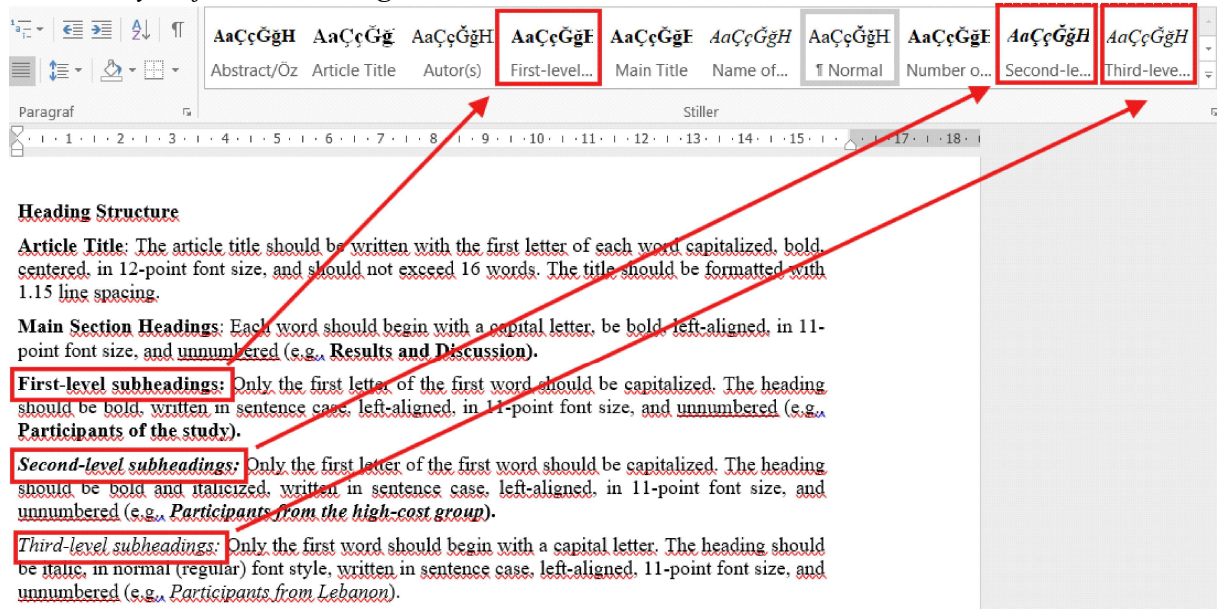
Main Section Headings Custom Style



4. The relevant heading styles must be selected to create first, second, and third-level headings. Subheadings should not be used after the third level.

Figure 5

Custom Styles for Subheadings



5. Because the numbering and title (title) sections of tables and figures differ in terms of font characteristics, separate styles have been created for each. The "Table/Figure Number" style should be used for the number section, and the "Table/Figure Name" style should be used for the title section.

Figure 6

Table Number and Table Title Custom Style

Table 1
Teachers' Problem-Solving Tendencies

Model	Variables	B	SH _B	β	t	R	R ²	F
1	Fixed	104.239	2.431	-	42.886*	.310	.096	56.287*
	Meaninglessness	-1.202	.160	-.310	-7.502*			
2	Fixed	110.448	2.780	-	39.732*	.357	.128	38.673*
	Meaninglessness	-1.051	.161	-.271	-6.521*			

*p<.01

Figure 7

Figure Number and Figure Title Custom Style

Figure 1
Average Score Distribution of Teachers' Problem Solving Tendencies

Score	Frequency
5	4,3
4,5	4,5